

Visa Procurement Form

Contact Details	Name	
	Phone	
	Email	
	Date passport required	
	(ASAP not acceptable)	
Traveller's Details	Surname	
	Forename(s)	
	Nationality	
	Passport number	
Visa Details	Country	
	Purpose of visit	☐ Tourist ☐ Business ☐ Transit ☐ Private
	Visa type	Single Double Multiple 6m Multiple 1yr
	Service type	☐ Standard ☐ Express
	Visa support required	☐ Yes ☐ No
	Travel Dates	From: To:
Delivery	Royal Mail Special Delivery (£8)	
Method	Courier (POA)	
	Collection from BAT Visas	
	Other (please specify)	
Delivery Details	Delivery for attention of	
Delivery Details	Company name and address	
	Company hams and address	
	Postcode	
	Delivery phone	
	Special instructions	
Passport	Should your passport be lost by a consulate or embassy	
replacement	BAT Visas will take away the stress and inconvenience and will replace your passport. Once lodged, your new	☐ Yes ☐ No
insurance (£6.00)	passport will be posted to your home address, normally within 5 working days.	
Payment total	Please contact us if you require confirmation	£
Cardholder & payment details	Name	
	Company name (if applicable)	
	Billing address	
	Daytime contact number	
	Email	
	Card type (e.g. Visa Debit/ Credit, Mastercard. NB AMEX is not accepted)	
	Card number	
	Valid from	
	Expiry date	
	Security code	
Declaration	I authorise you to debit my card having read and understood the charges being made. By signing this form I agree to BAT Visa's terms & conditions (available on request). A 3.5% surcharge applies for settlement by credit card. This charge does not apply to debit cards, cash or bank transfers.	
	Cardholder signature	
	Date	

Payment details:

If paying by **cheque**, please make payable to: BAT Visas Ltd

If paying by **bank transfer** please email info@batvisas.com with confirmation that the transfer has been made. Our bank details are:

Barclays Bank, 147 Holborn, London EC1N 2NU Account name: Business and Tourist Visas Ltd

Account No: 53658090 Sort-code: 20-41-41

Please ensure you pay $\underline{\it all}$ bank charges so that BAT Visas receives the Payment Total as above